

Job Opportunity: Money Mindful Debt Adviser



Derbyshire
Districts

This is a permanent, full time role hybrid role requiring 3 days in the office.

37 hours per week

Based in Chesterfield office with some travel throughout Derbyshire.

Salary: £25,722 to £28,121 per annum dependent on experience

Working with residents of Bolsover, Chesterfield and Northeast Derbyshire who have poor mental health or are survivors of domestic abuse. This role aims to provide holistic, tailored support to relieve the impact of debt at times of crisis.

The ideal candidate will have a proven background in Mental Health work, excellent money advice skills, some knowledge of the current benefits system, and an up-to-date knowledge and understanding of welfare reform. Previous money advice work is desirable but not essential as full training will be provided along with an opportunity to complete the Accredited Money Advice Learning Plan. Good communication skills, both written and verbal are essential, as is the ability to effectively communicate with our customers with a non-judgmental approach.

This is a hybrid role with some work able to be completed from home.

Terms and conditions

Annual leave: 35 days annual leave per year pro rata, including Bank Holidays and four days Christmas Shutdown. Additionally, there is a long service leave of 1-5 days after 4-8 years' service. We also offer an annual leave purchasing/selling scheme.

Pension: Auto enrolment into an approved pension scheme. 6% contribution by the organisation, 2% contribution from staff member.

Sick pay: 3 months full pay and 3 months half pay (dependent on length of service).

Other benefits: Employee assistance program, including perks

At Citizens Advice Derbyshire Districts, we provide free, confidential, impartial and independent advice and information on a wide range of subjects. We value diversity, promote equality and challenge discrimination. We encourage and welcome applications from people of all backgrounds.

The successful candidate will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and the background and circumstances of your offence. Please get in touch to see our policy on DBS checks.

To view and download the application form visit:

www.citizensadvice.derbyshiredistricts.org.uk/vacancies/

Please complete and return the application form together with your CV and covering letter to HR@ddcab.org.uk

Closing date: When a suitable candidate is found

Interviews: TBA

